



Statewide Interoperability Radio Network (SIRN) Standards, Protocols, Procedures



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State Standard Number	6.0.0	
Standard Title	Radio Reimbursement Policy / Procedures	
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Date Revised/Reviewed	NA	

1. Purpose or Objective

The objective of this standard is to provide the policy relating to rulemaking authority of the Statewide Interoperability Executive Committee (SIEC) and eligibility for Statewide Interoperable Radio Network (SIRN) access.

2. Technical Background

Capabilities: NA

Constraints: Compatible Radios Must be purchased between April 28, 2019 – May 2024 unless otherwise determined by SIEC.

3. Operational Context

With the passage of recent legislation, the North Dakota State Legislature has authorized reimbursement of up to \$1,500 towards the cost of new SIRN compatible subscriber units that will access the SIRN system.

4. Recommended Protocol/Standard

All subscriber units to be eligible for the reimbursement must be compatible with the North Dakota SIRN system. Radio reimbursements will be given on a 3-tier system to ensure that mission critical agencies are eligible first. This policy will be reevaluated annually with Subcommittee and SIEC.

The following is the 3-tier system and order of reimbursement:

- **Tier 1/Priority 1** – An agency to include any city, county, political subdivision, privately held or non-profit that responds to incidents that pertain to health, safety, and protection of life. Some of the agencies to include, but not limited to are: law enforcement, corrections, fire, emergency medical services, ambulance services, hospital or trauma centers, air medical, emergency operations centers, and emergency managers.

Privately Held and/or Non-profit reimbursements will be evaluated on a case-by-case basis for eligibility as a Tier 1/ Priority 1 agency.





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- **Tier 2/Priority 2** – An agency to include any city, county, and political subdivision that deals with non-mission critical public services. Some of the agencies to include, but not limited to are: public works, highway/street departments, public health, city/county coroner’s office.
- **Tier 3/Priority 3** - An agency to include any city, county, political subdivision, and non-profit that deals with education, transportation, and parks and recreation and all other not listed in tiers 1 and 2.

Only **Tier 1/Priority 1** agencies requesting reimbursement will be eligible at this time. Once SIEC evaluates and determines all **Tier 1/ Priority 1** eligible reimbursements are nearing completion, **Tier 2 / Priority 2** can begin submitting reimbursements. Once **Tier 2 / Priority 2** eligible agencies are nearing completion, **Tier 3 / Priority 3** can begin submissions.

Regardless of purchase dates, estimated Timeline for reimbursements are as follows, unless SIEC adjusts the reimbursement periods:

Tier 1 / Priority 1 – Reimbursement submissions preferred by January 2023

Tier 2 / Priority 2 – Reimbursement submissions between February 2023 – January 2024

Tier 3 / Priority 3 – Reimbursement submissions between December 2023 – May 2024

Agencies/Entities in Tier 2 or 3, please **do not** submit reimbursement requests at this time. The SIRN website will be updated when Tier 2 / Priority 2 and Tier 3 / Priority 3 agencies can begin submitting reimbursements.

5. Recommended Procedure

To be eligible for the radio reimbursement, your agency **must** complete the SIRN Radio Reimbursement Questionnaire/Survey on the SIRN 20/20 website located at SIRN2020.nd.gov >expand Radio Reimbursement Section. Radio(s) must be purchased between April 28, 2019 and May 31, 2024 unless otherwise determined by SIEC. Once the eligible agency purchases “qualified radios”, your agency will need to complete the online form. You will need to provide proof of purchase with zero balance invoices, etc., to show the radio is paid in full. The following requirements need to be met when applying for the radio reimbursement:

1. Radio must be from the “Approved (GRANT-Eligible)” CAP “2017 Bulletin” list per ND SIRN Standard 2.1.0. It must be programed with all current SIRN standards pertaining to talkgroups, fleet mapping, radio alias, etc.
2. Must be 800MHz or Multiband (must include 800 MHz)
3. Per CJIS and ND Attorney General BCI memo, law enforcement must purchase an “Encrypted” radio,





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it must be AES encrypted, must have Over-the-Air Re-keying (OTAR) enabled at the time of purchase and must be multi-key.

4. Per SIEC, your agency is required to purchase Over-the-Air Programming (OTAP). It is recommended to have this enabled at the time of purchase. It will assist in saving you future programming costs.
5. Per SIEC, your agency must program radios to have GPS location sent with the “Emergency Button” activation, you must enable GPS at the time of purchase.
6. This reimbursement program cannot be used for “replacements”. Meaning, if an agency trades in radios every other year or every three years, this program can only be used on the initial purchase and used one time.
7. If you are purchasing radios for more than one agency, please contact the ND Public Safety Program Manager to properly populate this survey and electronic form.
8. In most cases a city or county fiscal agent(s) will be the recipient of the reimbursed funds. You will need to work with your fiscal agent to be sure funds are then directed back to your agency (i.e. City/County Auditor, City/County Treasurer).
9. If your agency or fiscal agent is financing your agency radios through a vender, your agency will need to pay at least \$1,500 per radio up front to be eligible for the \$1,500 Radio Reimbursement. Proof of the \$1,500 up front payment must be provided along with the radio serial numbers at the time of the reimbursement submission. Please contact ND Public Safety Program Manager prior to purchasing if you have any questions. Agencies need to be sure they are following all state/local procurement and lending policies and procedures.

6. Management

The SIEC and SIEC Sub-Committee or their delegate will be responsible for reviewing and granting or denying radio reimbursement requests.