

# Renovo Video Scheduler 7.0

## A quick 'upgrade' guide for users of Renovo Video Scheduler 6.x and earlier versions

This guide is intended to help existing users of Renovo Video Scheduler software adjust quickly to the interface refresh changes that have been implemented in Renovo Video Scheduler release 7.0.

Although the look and feel are changed, the functionality is still there, and we think we've made the scheduling interfaces easier to use and navigate, easier on the eyes, and even more fully-featured and user-friendly.

### ***Highlights of Video Scheduler 7.0 changes:***

- Drop-down menus and a rectangular, framed format make it easier to schedule using tablet and touch-screen devices, including phones.
- The interface has been refreshed with appearance and navigation features similar to those found in current office-related product suites.
- Color schemes are subdued and understated, with largely white backgrounds and gray shading for column headers and separators.
- Brightly colored buttons have replaced buttons that tended to blend into the background in previous Video Scheduler releases. The buttons have also largely replaced underlined text links that were not always easy to read or find in previous versions.
- Filtering is always available at and across the top of the page you are viewing. You do not need to click into a separate box or click out of the box to make filtering active, as in past versions.
- Terminology on many pages has been updated. For example, 'Bridge' replaces 'MCU', and 'Conference Now' replaces 'Ad Hoc' scheduling.
- The Calendar page (home page for most users) can be easily changed between four views: no need to navigate to your User Preferences or bring up Calendar View reporting to change your view.
- Calendar page filtering is dynamic, and begins as soon as you enter any text into the filter box.
- Conference status colors have been updated and grouped.
- 'MCU Reservation' and 'New Reservation' have been combined into one scheduling option for both MCU and endpoint-only (aka codec) conferences.

This document has screen shots on every page. Items with the most visible and structural changes are shown first (calendar and scheduling screens), while those with the fewest changes are shown later (admin and events menus). We hope that you will find this document useful, and that the changes we have made will help you to schedule video (and non-video) conferences.

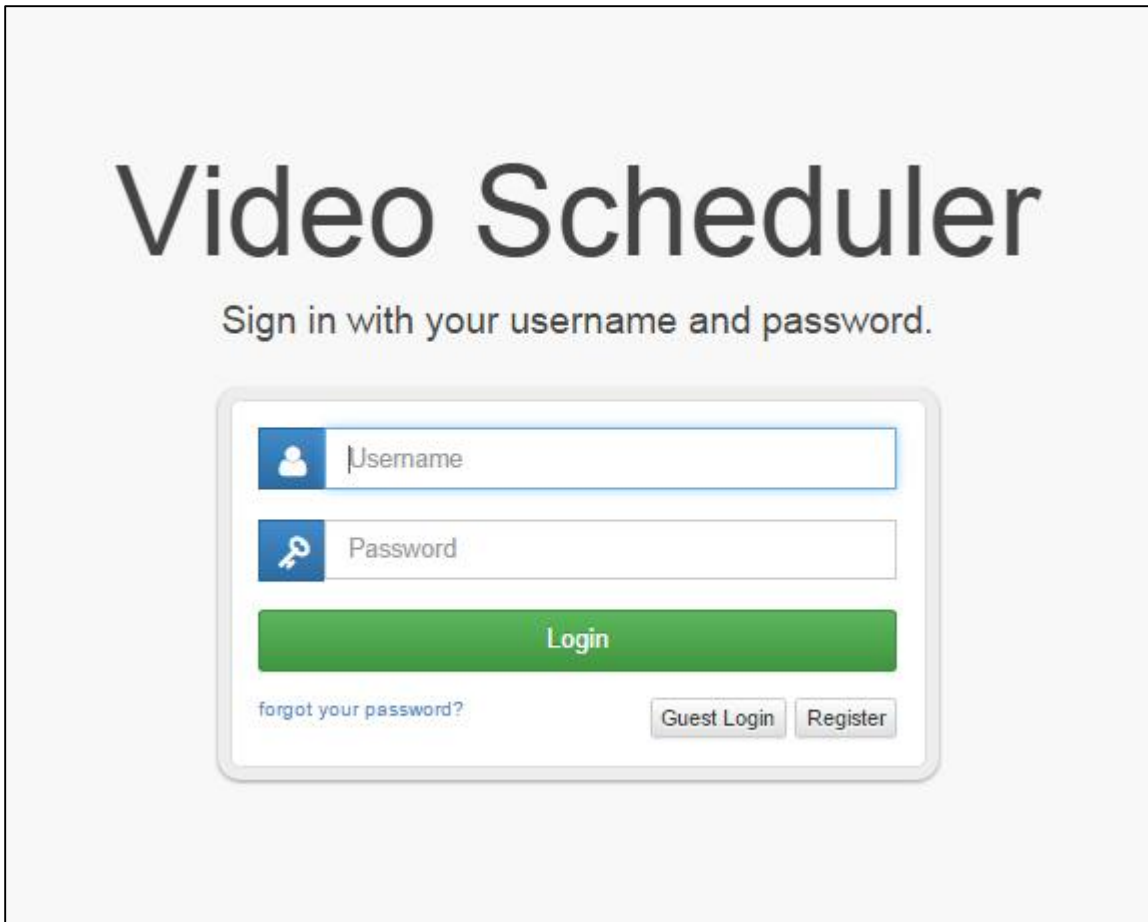
Sincerely,

--The Renovo/GTL Team

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Login page - <http://www.stagenet.nd.gov/VideoManager/>

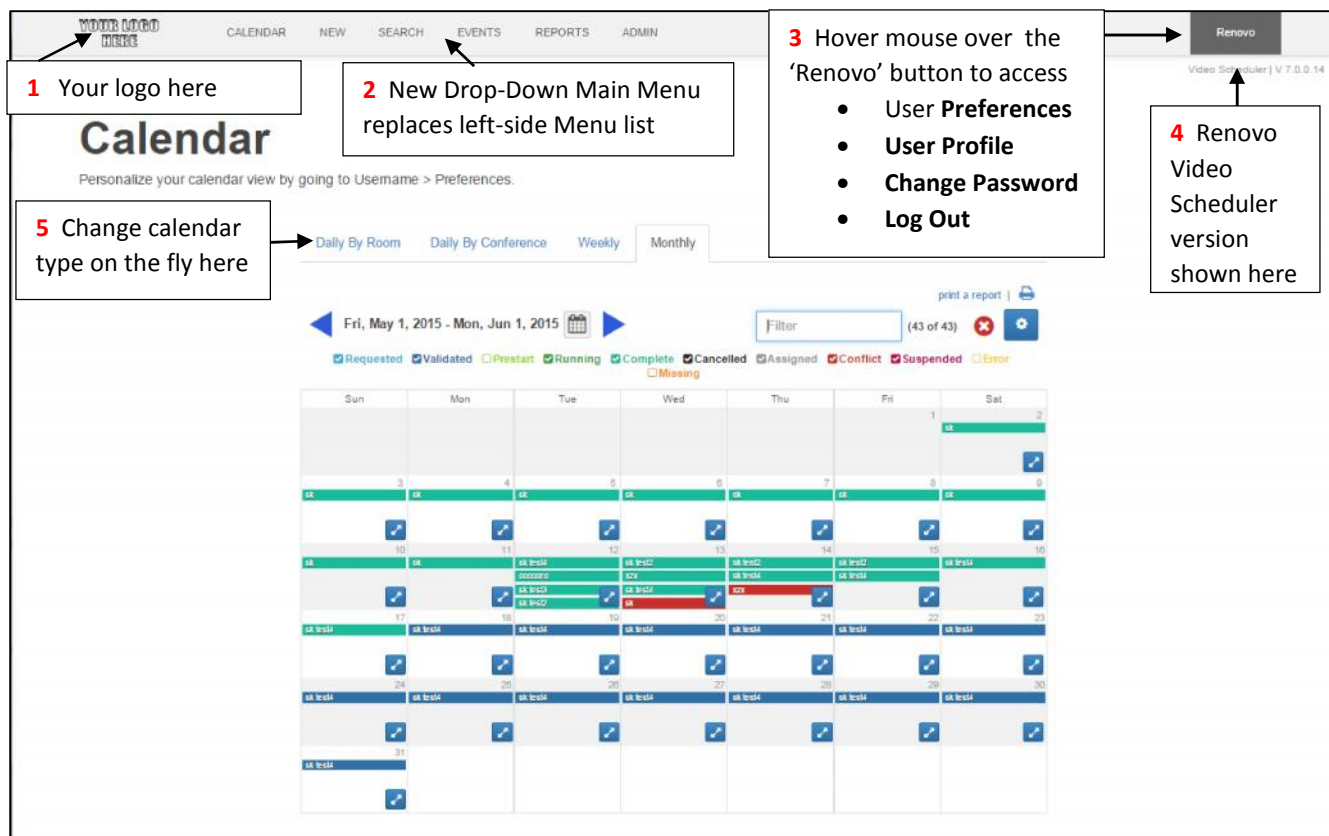
The image shows the default login screen for the Video Scheduler application. At the top, the title "Video Scheduler" is displayed in a large, bold, dark grey font. Below the title, the instruction "Sign in with your username and password." is centered in a smaller, dark grey font. The login form is a rounded rectangle with a light grey border and a white background. It contains two input fields: the first is labeled "Username" with a blue icon of a person, and the second is labeled "Password" with a blue icon of a key. Below these fields is a prominent green button with the text "Login" in white. At the bottom left of the form is a link that says "forgot your password?". At the bottom right are two smaller, light grey buttons labeled "Guest Login" and "Register".

**Figure 1 – Video Scheduler default login screen**

Login process and options are the same. Login directs the user to the Calendar page, as before.

<http://www.stagenet.nd.gov/VideoManager/>

## Calendar



**Figure 2 – Calendar page menu and calendar option changes**

The look of the Calendar page has changed substantially, and there are more available options for the user.

1. Logo placement on menu screen – give us your logo, it can be inserted here.
2. New Main Menu location – menu has been moved from a column on the left side of the screen, to a drop-down menu across the top bar.
3. If you hover your mouse over the 'Renovo' button upper right, the User Preferences options and Logout options appear.
4. The Renovo Software Video Scheduler version is displayed just below the 'Renovo' button, upper right.
5. Calendar View menu option has been removed because all calendars are available as clickable choices on the Calendar screen.

MORE CALENDAR PAGE HIGHLIGHTS ARE SHOWN ON THE NEXT PAGE:

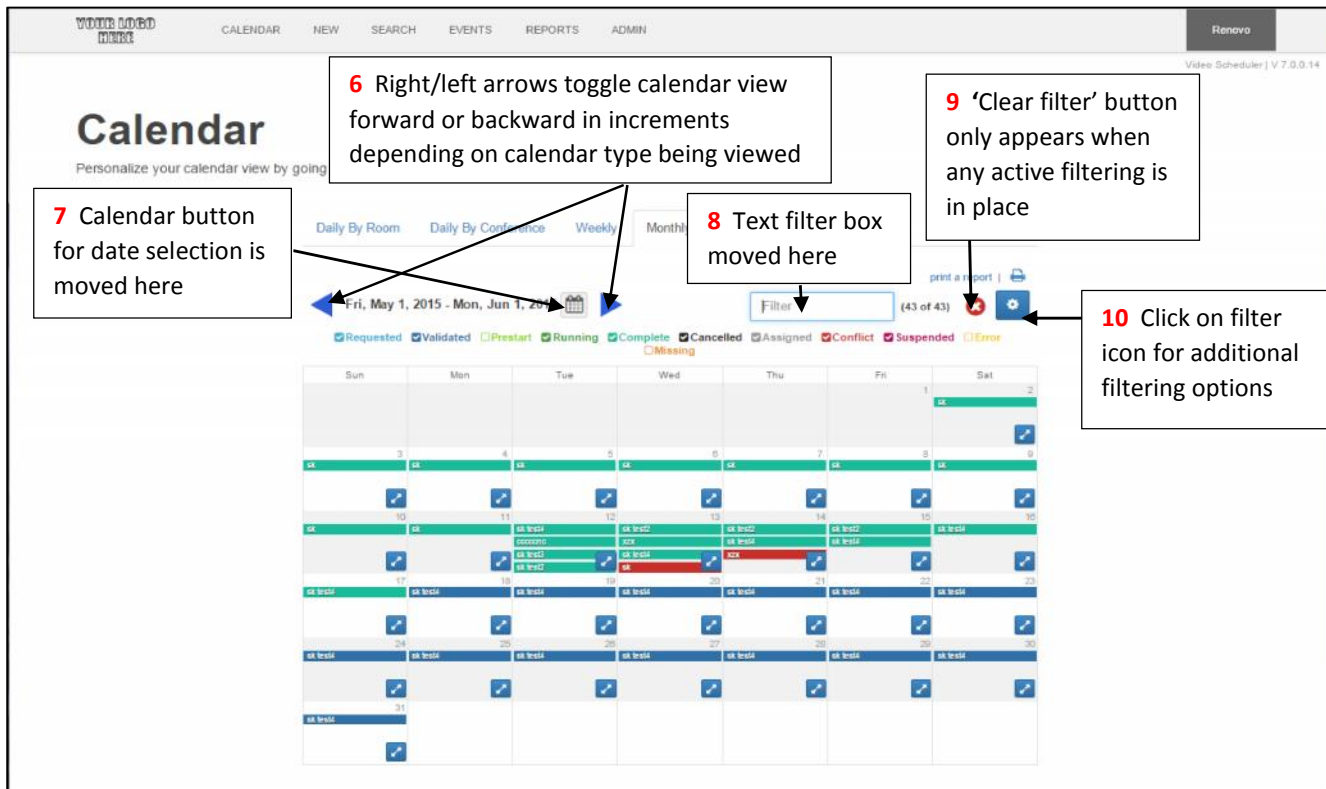


Figure 3 – Calendar view and filter option changes

Date Selection, Conference Search Filtering, and Conference Status filtering is dynamic, and is displayed at the top of the calendar list.

6. Calendar date searches are similar to previous versions, but the icons and selectors have been moved. The arrows are closer together than on the previous Calendar page for easier toggling of calendar dates.
7. The Calendar icon for monthly date selection (along with a calendar month drop-down and calendar year drop-down selector) is placed closer to the right-left arrow selectors, and the date range of the selected calendar is more clearly visible (for example, a 'Daily by Room' screen shot is shown here).

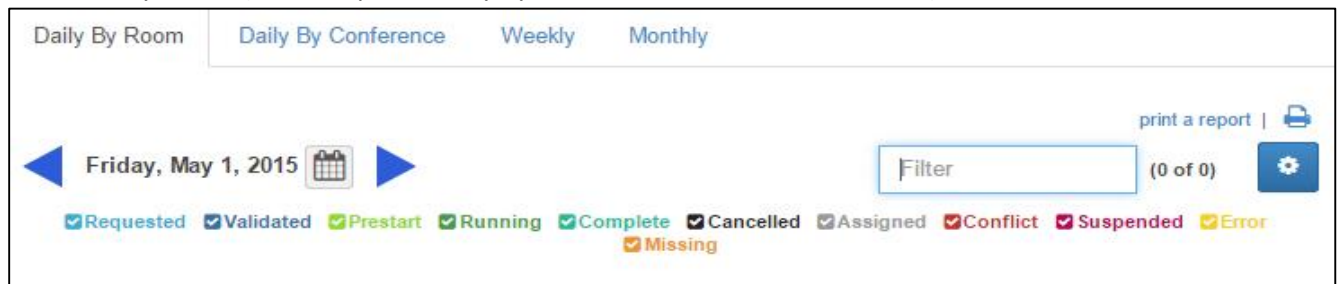


Figure 4

8. The text search filter box is placed at the top of the calendar view, instead of within a separate box.
9. The 'Clear filter' button helps to remind you if any conference filtering is in place. The button **only appears** if conference filtering is active.
10. The 'Additional Filter Options' button allows you to choose additional Filter options and Sorting options. As before, filtering options may be set in your user Preferences (located by clicking on 'Renovo' button (3, above). Additional Filter Options allows you to change your filtering preferences during this session, without having to go back to your User Preferences menu selections and saving them there.

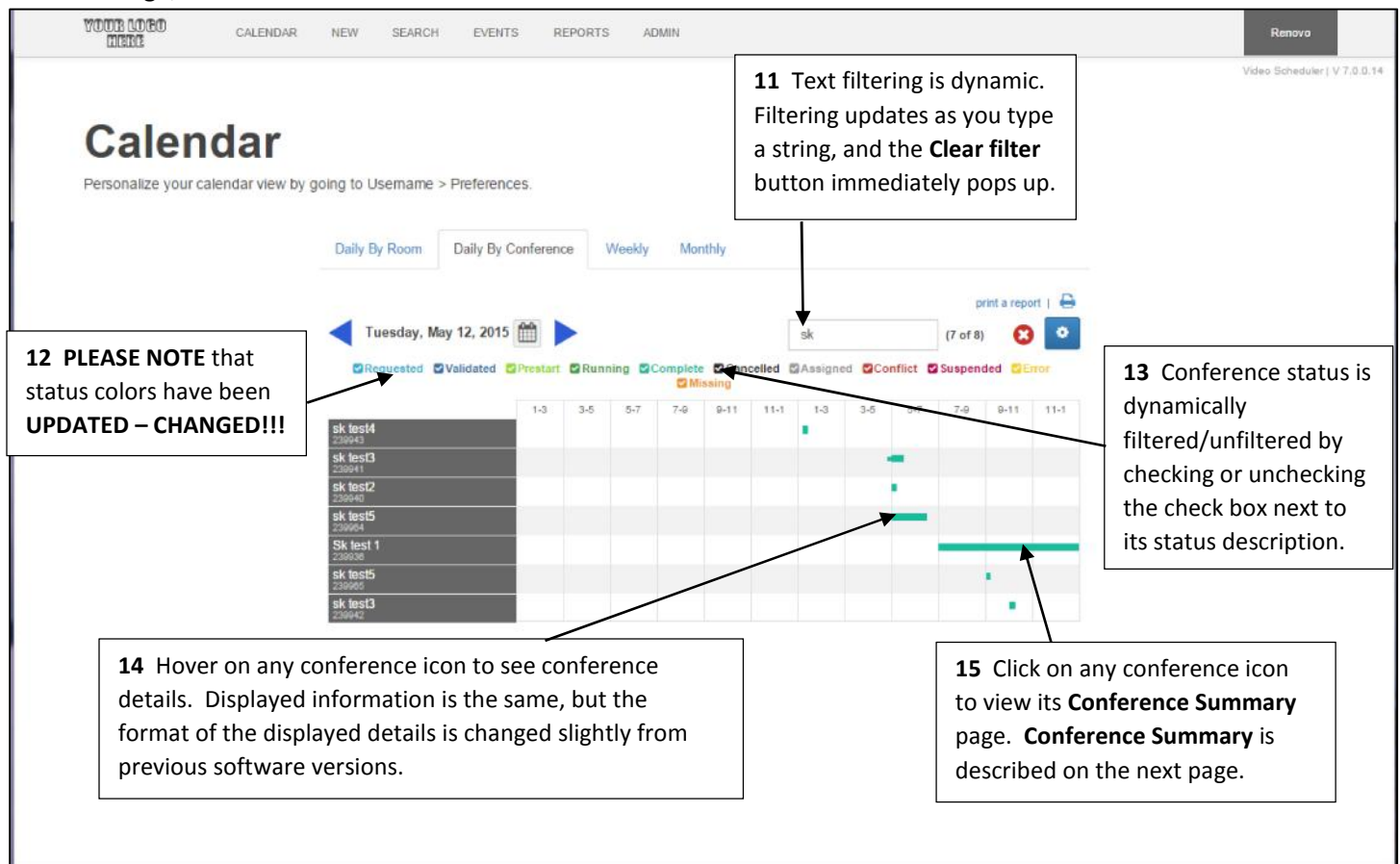


Figure 5 – Calendar view color changes, dynamic filtering, Conference information and summary

Filters are all located at the top of the calendar, and no longer placed into a separate box on the side of the page. Filtering is dynamic. \*\*\*\*Conference color indicators have **changed**, and some information displayed is shown in a different format than in past software versions.

\*\*\*\*We know that change is sometimes difficult, but we hope you'll like the new color scheme anyway ☺

11. As soon as you type any characters into the conference filter window, filtering will begin. You don't need to press the 'filter' button as in past software versions.
12. Status colors have been updated. Prestart, Running, Validated, Requested, and Complete are grouped into shades of blues and greens. Cancelled is black. Error remains Yellow. Conflict, Suspended, and Missing Endpoints statuses are grouped into shades of purple, red, and orange.
13. Conference status filtering is dynamic. When you check or uncheck any status box, filtering/un-filtering occurs.
14. As in previous versions, when you hover on a conference icon, you will see the conference details. The presentation of the text is different, but hopefully easier to read because fonts and shades have been introduced to separate some of the data elements.
15. As in previous versions, when you click on a conference icon, you will be placed onto the Conference Summary page for the conference. Conference Summary is described below.

## Conference Summary

**1** Buttons replace the icons at the top of the page.

**2** Conference detail text has been reformatted to make it a little easier to separate the information into its component parts.

**3** Buttons replace the underlined, highlighted text in the conference details.

**4** In many places, "MCU" has been replaced by "Bridge".

**Full Scheduler**  
Schedule multipoint conferences with additional options.

Conference Summary (**Reservation #22438**)

Conf: 239936 **COMPLETED** - **MCU** Sent: 2015/05/12 07:00 PM **Cancel**

**Validate** **Load Reservation** **History**

Title	Sk test 1
Date	2015/05/12 07:00 PM - 2015/05/13 01:00 AM
Conference Type	Multipoint
Retry Type	Manual Retry
Bridge IP	216.66.77.179
Numeric Id	2438
Polycom 5 - Polycom 5	VALIDATED ORIGINATION <b>Detail</b> <b>Cancel</b>
Polycom 6 - Polycom 5	VALIDATED <b>Set Origination</b> <b>Detail</b> <b>Cancel</b>

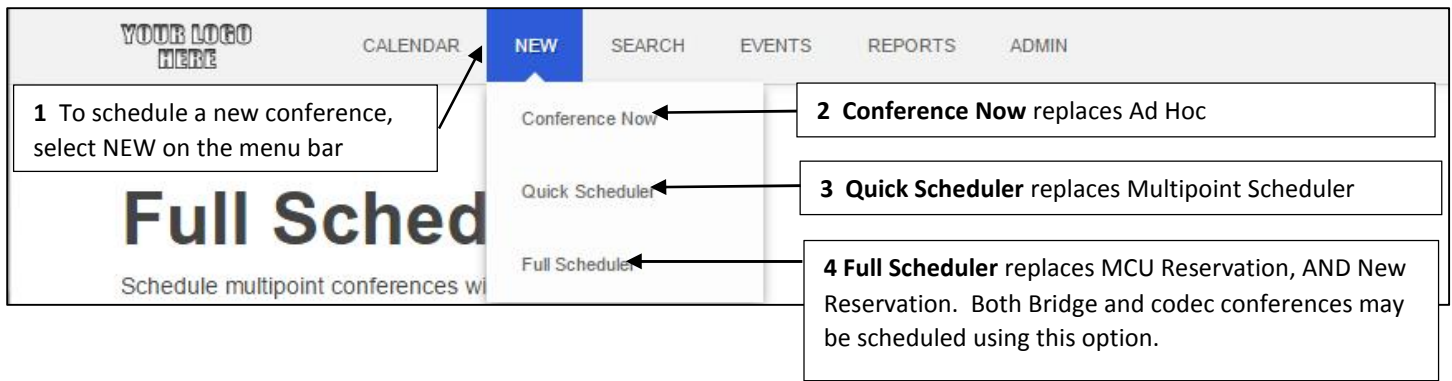
**Select Rooms** **Bridge Setup**

Figure 6 – Conference Summary page

The Conference Summary page is a good example of how buttons have largely replaced icons and clickable underlined/bolded/colored words. This is intended to improve efficiency of navigation on the pages.

1. Buttons have replaced the icons that were used in previous software versions. The icons were OK for people who were used to them, but they were sometimes inscrutable to others.
2. Detail text is reformatted, colored and boded, to make it easier to read and absorb and hopefully a little easier on the eyes.
3. Buttons have replaced underlined or bolded text in the conference detail area. They are easier to see and to click on, than the text fields they replaced.
4. 'Bridge' is the replacement term, where possible, for 'MCU'.

## Conference Scheduling Options



**Figure 7 – New Conference menu selections**

All new conferences can be scheduled via the NEW option on the drop-down menu. All of the scheduling methods have been renamed. The functionality of the various scheduling options remains, but you will find the look and feel of the schedulers to be a little different.

1. **Conference Now** replaces the previous 'Ad Hoc' scheduling method.
2. **Quick Scheduler** replaces the previous 'Multipoint' scheduling method.
3. **Full Scheduler** replaces both 'MCU Reservation', and 'New Reservation'. You can schedule Bridge (MCU) conferences, codec conferences, and 'No Transmit' (non-video) conferences using the same **Full Scheduler** scheduling option.



YOUR LOGO HERE

CALENDARNEWSEARCHEVENTSREPORTSADMIN

# Conference Now

Start a conference immediately. Conference information will still be stored for reports.

BASIC INFORMATION

Title

Ad Hoc Conference

Duration

15 minutes ☐ Open-ended

Account

General account

Bridge

Renovo RMX

Bridge Template

Polycom RMX4000 Te

SELECT ROOMS

Select All Visible Select None

☒ Favorites Only Clear Filter

Search Rooms

Displayed ID	Name	In Use	Room Group(s)	Action
	Victrack SIP Room1		All Rooms, Off-Network Group	<a href="#">info</a>
	Victrack SIP Room2		All Rooms, Off-Network Group	<a href="#">info</a>
Codian, Test Room2	Codian, Test Room2		All Rooms, Off-Network Group	<a href="#">info</a>
dkroells:http://renovo.sandbo...	dkroells_		All Rooms, Off-Network Group	<a href="#">info</a>
eanderson:http://vidyo.renov...	eanderson		All Rooms, Off-Network Group	<a href="#">info</a>
ejarosek:http://renovo.sandbo...	ejarosek		All Rooms, Off-Network Group	<a href="#">info</a>
LifeSizeRoom	LifeSize		All Rooms, Test Access	<a href="#">info</a>
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms, Off-Network Group	<a href="#">info</a>
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms, Off-Network Group	<a href="#">info</a>
Polycom40	Polycom40		All Rooms, Off-Network Group...	<a href="#">info</a>
Polycom 5	Polycom 5		All Rooms, Off-Network Group...	<a href="#">info</a>

Page 1 of 1

Displaying rooms 1 - 15 of 15

Add Selected Rooms

Selected Rooms

Select All Visible Select None

Remove Selected Rooms

Displayed ID	Name
--------------	------

Start

Step 1 – Enter a conference **Title**, and choose a **Duration**.

Step 2 – Choose a bridge for the conference, unless it is codec-only. Choosing a Bridge displays the **Bridge Templates** drop-down for that bridge. Choose a Bridge Template from the list.

Step 3 – Select the conference rooms for your conference, by moving them from the **SELECT ROOMS** window to the **Selected Rooms** window.

Step 4 – Select the **Start** button to start your conference.

Figure 8 – Conference Now screen (formerly Ad Hoc Conference)

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## Quick Scheduler

There are a lot of steps in Figure 9, but it is very similar to the current Multipoint Scheduler methodology.

The screenshot shows the 'Quick Scheduler' interface with the following components and steps:

- Step 1 – Enter the conference Title:** Points to the 'Title' input field containing 'This is the Title of the Conference'.
- Step 2 – Select a Bridge, and a Template:** Points to the 'Bridge' dropdown (set to 'Codian') and the 'Template' dropdown (set to 'Limited Access').
- Step 3 – Add Conference times, and choose a date for the conference. If a single conference date, select Add Dates button. If recurring, select Add Recurrence to generate recurrences:** Points to the 'Start' (4:00 PM), 'End' (5:00 PM), and 'Date(s)' (2015/05/23) fields, and the 'Add Dates' button.
- Step 4 – choose conference parameters, if desired:** Points to the 'Audio Only', 'Allow Streaming', 'Record Reservation', and 'Use Existing Meeting Room' checkboxes.
- Step 5 – Click Add Rooms to select rooms for your conference. Select your rooms, close the room selector pop-up window, and they will appear in this window as selected rooms:** Points to the 'Add Rooms' button and the 'Selected Rooms' table.
- Step 6 – Add additional email recipients if desired by moving them from the upper to the lower window:** Points to the 'Available Contacts' list and the 'Recipients' list.
- Step 7 – Use Submit button to book the conference. Click Confirm button on pop-up to validate:** Points to the 'Submit' button.

**Conference Dates window:** Shows a table with columns 'Date' and 'Status'. The date '2015/05/23' is listed with a status of 'Requested'.

**Selected Rooms table:**

Displayed ID	Name	Origin Room
RMX Test Room	RMX Test Room	<input type="checkbox"/>
Polycom 5	Polycom 5	<input type="checkbox"/>

Figure 9 – Quick Scheduler screen (formerly Multipoint Scheduler)

The Quick Scheduler (Multipoint in previous versions) scheduling method has not substantially changed, but the presentation, buttons, and layout have changed in a way consistent with the new 7.0 interface design.

## Full Scheduler

When you select **NEW** on the drop-down menu and choose **Full Scheduler**, you are taken to the scheduling option that replaces both the MCU Reservation, and New Reservation schedulers in previous software versions. The scheduling pages contain the same content as previous versions, but the interface and some details have changed. All of the scheduling pages are presented below, in order, with options shown for Bridge (MCU) and codec (end point only) conference scheduling.

### Full Scheduler - General Information.

The screenshot shows the 'Full Scheduler' interface. At the top is a navigation bar with 'YOUR LOGO HERE' and links for 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. The main heading is 'Full Scheduler' with the subtitle 'Schedule multipoint conferences with additional options.' Below this is the 'General Information' section. It contains a 'Title' text field, a 'Requested By' dropdown menu (showing 'Support, Renovo'), and a 'Conference Type' dropdown menu (showing 'Multipoint'). To the right of these fields are 'Next' and 'Finish' buttons. Below the 'General Information' section is an 'ADDITIONAL INFORMATION' section with a 'Description' text field. At the bottom of this section is a checkbox labeled 'Make this conference an Event'. Below the 'ADDITIONAL INFORMATION' section are another 'Next' and 'Finish' buttons. Six numbered steps are overlaid on the form with arrows pointing to specific fields:

- Step 1 – Enter **Title** (points to the Title text field)
- Step 2 – choose a **Requested By** user from drop-down if you are creating this Reservation for another user (points to the Requested By dropdown)
- Step 3 – Choose a Conference Type. See details below. (points to the Conference Type dropdown)
- Step 4 – enter information for any Additional Information fields (custom fields, varies by customer) as needed. (points to the Description text field)
- Step 5 – If you use Events Scheduling, click on the **Make this conference an Event** check box. A pop-up window will allow you to select Event options. Options in pop-up are the same as in previous versions. (points to the checkbox)
- Step 6 – select **Next** button to continue to the next page. (points to the Next button at the bottom)

Figure 10 – Full Scheduler (formerly MCU Reservation and New Reservation) General Information page

Step 3 details:

Conference type **Multipoint** is the default displayed conference type, and is used for any bridge (MCU) conference. For Non-MCU (**codec** or **No Transmit**) conferences, you will need to select a **Conference Type** option from the drop-down list. Your drop-down list will vary depending on what conference types are assigned to your User. Possible values are:

- H.323 Full Mesh
- IP Multipoint
- No Transmit
- Point to Point

**\*\*If you choose one of these options, then you will not see the **MCU Setup** page as you create the conference instances, because a bridge is not being chosen for this reservation. This is how the **New Reservation** option was replaced.**

## Full Scheduler - Add Date(s)

Use this page to add conference dates and times. You will find that all of the previous date and time selection functionality is available, but the presentation has been reformatted.

**YOUR LOGO HERE** CALENDAR NEW SEARCH EVENTS REPORTS ADMIN

# Full Scheduler

Schedule a multipoint conference with additional options

## Add Date(s)

Back Next Finish

Start Date(s) (yyyy/MM/dd)  
2015/05/24

Class Period: None Pretest: 0 minutes Start: 3:30 PM End: 4:30 PM Duration: 01:00

add date

RECURRENCE

ADDITIONAL OPTIONS

Conference	Pretest	Start Date	End Date	Title	Status
<input type="checkbox"/>	0	2015/05/23 03:30 PM	2015/05/23 04:30 PM	test	Incomplete
<input checked="" type="checkbox"/>	0	2015/05/24 03:30 PM	2015/05/24 04:30 PM	test	Incomplete

update date/time delete

Back Next Finish

For a single conference time & date, first choose the times and date. Then, press the **add date** button to add the conference date to your list. Selected conference instances appear below.

For reoccurring conference dates, click anywhere on the **RECURRENCE** bar to access the **RECURRENCE** scheduling window (see **Figure 12** below). When you have selected your recurrence pattern, select the **generate** button to create recurring conference dates.

Plus button selects all conferences in the list. Minus button deselects all conferences in the list. Use these buttons when editing or deleting individual or all conferences.

After selecting your dates, press the **Next** button.

Figure 11 – Full Scheduler Add Date(s) window

Recurrences are formatted in a slightly different way than in previous software versions.

### RECURRENCE

☒ End After 1 occurrences.

☐ End By

☐ Daily ☒ Weekly ☐ Monthly

Recur every 1 week(s) on:

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

generate

To add recurring dates: Choose the date pattern for your recurring meeting, then select the **generate** button to generate the dates (and times, selected in the time selector in **Figure 11**). Generated instances are added to the conference date list as shown in **Figure 11**.

Figure 12 – Recurrence generation in Add Dates window

**Add Date(s)** page changes of note:

- Start and end times are presented in 30-minute increments in the **Start** and **End** times drop-down lists.

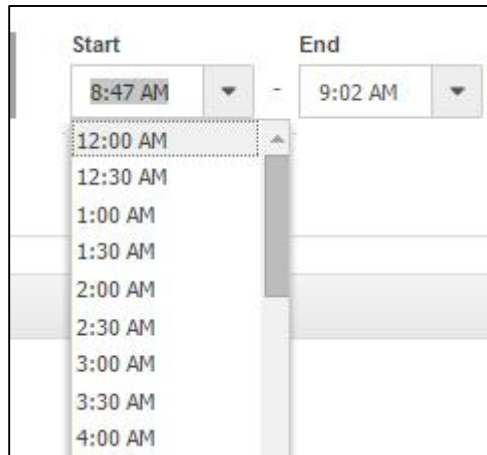


Figure 13 – Start Time (and End time) drop-down selections in 30-minute increments

- Duration times are presented in 15-minute increments in the **Duration** time drop-down list.

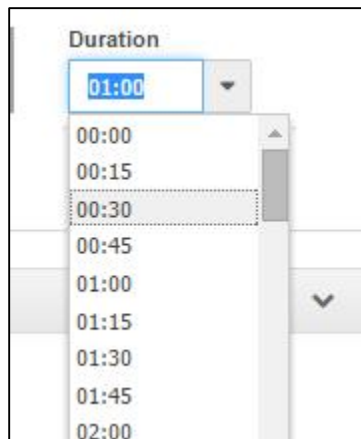


Figure 14 – Duration time drop-down selections are in 15-minute increments.

- Start, end, or duration times that do not fit the presented drop-down pattern may be manually edited in the appropriate window (for example, Start time has been changed, and End time is being edited, in Figure 15 below).



Figure 15 – And of the time selections may be edited by the user, to the minute level

## Full Scheduler - Add Rooms

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

# Full Scheduler

Schedule multipoint conferences with additional options.

## Add Rooms

[Back](#)[Next](#)[Finish](#)

Displayed ID	Name	In Use	Room Group(s)	Action
Codian, Test Room2	Codian, Test Room2		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
eanderson:http://vidyo.renov...	eanderson		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
ejarosek:http://renovo.sandb...	ejarosek		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
Polycom40	Polycom40		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
Polycom QDX	Polycom QDX		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
skachroo:http://vidyo.renovos...	skachroo		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
	Victrack SIP Room1		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
	Victrack SIP Room2		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
Polycom 6	Polycom 6		All Rooms, TMS Rooms	<a href="#">info</a>

Page 1 of 1 | Displaying rooms 1 - 15 of 15 | Off-Network Rooms | [Add Selected Rooms](#)

### Selected Rooms

Select All Visible Select None | [Remove Selected Rooms](#)

Displayed ID	Name	Participants	Origination Room
Polycom 5	Polycom 5	0	<input type="checkbox"/>
RMX Test Room	RMX Test Room	0	<input type="checkbox"/>
LifeSizeRoom	LifeSize	0	<input type="checkbox"/>

CONFERENCE NETWORK PARAMETERS

ROOM NETWORK PARAMETERS

[Back](#)[Next](#)[Finish](#)

Remember that rooms can be moved to **Selected Rooms** using any standard windows method. Highlight room or rooms with click, shift-click, ctrl-click, then double-click, or use **Add Selected Rooms** button. Or, filter the list down to what you want, click on **Select All Visible**, then **Add Selected Rooms**.

Click on the **edit** link next to any Off-Network room to jump to the **Off-Network Rooms** editor (**Figure 29**) to make on-the-fly changes to an Off-Network Room

See **In Use** scheduling rules changes in notes below **Figure 16**.

The first room you click on or select defaults to the **Origination Room**. If you are unsure which was first selected or you need to change room, click on the **Origination Room** check box for the desired room.

When you have selected all the rooms for your conferences, choose **Next**.

Figure 16 – Full Scheduler - Add Rooms page

### \*\*Change for Add Rooms page:

In previous software releases, when the **in use** indicator appeared next to a room on the room selection list, the user could click on the **in use** icon to view the conflict, but the room could still be selected for the new reservation – even though the Renovo software would certainly return a **Conflict** status when the reservation was booked (**Validated**). In Release 7.0, the user will still be allowed to view the **in use** conflict information, but will NOT be allowed to select the room for the new conference until the conflict is resolved in the Renovo scheduling system. To summarize: if there is a conflict, the user will not be able to place the room into the **Selected Rooms** for the new reservation.



## Full Scheduler- Bridge Setup

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

# Full Scheduler

Schedule multipoint conferences with additional options.

## Bridge Setup

[Back](#)[Finish](#)

Cisco TMS

Bridge Template

Default

Switch to Bridge

Codian

Cascade using

Codian

Move

Suggest

Cascade

BRIDGE CAPACITY

See **Figure 18** below for details

GENERAL CONFERENCE SETUP

See **Figure 19** below for details

PARTICIPANTS

Set all rooms to:

Connection

Advanced Settings

Polycom40 - Polycom40

Connection Setup Type

Room Standby

Advanced Settings

Codian, Test Room2 - Codian, Test Room2

Connection Setup Type

Room Dial Out

[Back](#)

Select **Finish** when you are satisfied with the selections on this page.

[Finish](#)

Terminology change – **Bridge** replaces **MCU** wherever possible.

The selected Bridge (MCU) is presented in a large, hard-to-miss window at the top of the option lists. It is easier to identify than in previous software versions.

Advanced Settings room parameter buttons are added. In previous versions, a link only showed up if the user hovered a mouse over the room name. See **Figure 20** for details.

Figure 17 – Full Scheduler – Bridge Setup page

BRIDGE CAPACITY information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the BRIDGE CAPACITY bar.

BRIDGE CAPACITY					
Service Type	Name	Available	Used	Required	Total
IP	TMS Limit	100%	0%	0%	0%
IP	Account Limit	100%	0%	20%	20%
<input type="button" value="update"/>					

Figure 18 – Full Scheduler – Bridge Setup page – Bridge Capacity information display

GENERAL CONFERENCE SETUP information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the GENERAL CONFERENCE SETUP bar. The information displayed in this window varies depending on the Bridge that is selected for the conference.

GENERAL CONFERENCE SETUP

General

Conference Type
Automatic Call Launch

Picture Mode
Continuous Presence

Encrypted
No

Data Conference
No

☐ External Conference

Show Extend Option
No

Password

Billing Code

☐ ISDN Restrict

User Message Text

ISDN Bandwidth
6b/384kbps

IP Bandwidth
768

Recording
None

Figure 19 – Full Scheduler – Bridge Setup page – General Conference Setup option selection window (Cisco TMS example)



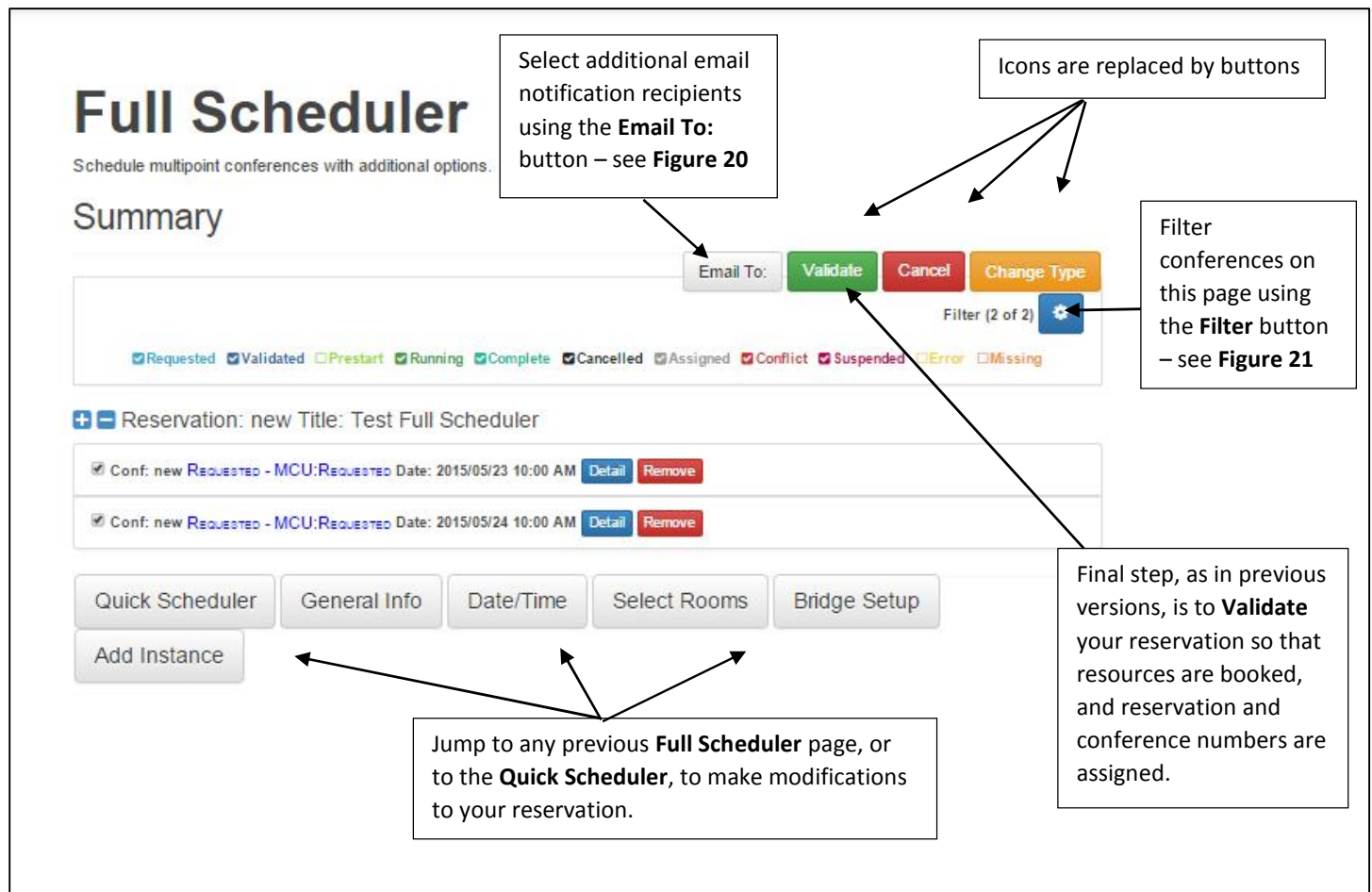


Figure 20 – Full Scheduler – Summary page

Select the **Email To:** button to select additional email recipients from your Email Contacts list, to receive reservation and conference notification emails.



Figure 21 – Full Scheduler – Summary page – Add Email recipients

Use the **Filter** button (shown in **Figure 20** above) to filter conferences on the **Summary** page.

Filter options for **Summary** page:

- Filter window for text (room name, room ID)
- Filter** drop-down for day of week, or day pattern
- Future Only** check-box to filter past conferences
- Default** button to show your user-configured base filter
- Show all** button to remove all filters

Use **Apply** button to activate the new filter.

Figure 22 – Full Scheduler – Summary page – Filtering conferences in the reservation

Use the **Detail** button (shown in **Figure 20** above) to display details for the corresponding conference or room.

**Set Origination** has been changed from text to a button. Individual conference origination rooms may be changed here.

**Remove** has been changed from text to a button. Individual conferences, or rooms within a conference, can be removed here.

Figure 23 – Full Scheduler – Summary page – Conference Origination and Detail

## SEARCH

Choose **SEARCH** from the drop-down menu list to access the **Search** screen to search for reservations and conferences.

The screenshot shows the 'Search' page with a navigation bar at the top containing 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. The main heading is 'Search' with the subtext 'Find an existing reservation.' Below this are three input sections: 'Reservation ID' with a '#' placeholder and a green search button, 'Conference ID' with a '#' placeholder and a green search button, and 'Date Range' with a format '(yyyy/MM/dd)' and 'Starting'/'Ending' date pickers. To the right of these inputs is a 'Filter' dropdown set to 'No Base Filter', a 'Future Only' checkbox, and 'default'/'show all' buttons. Below the filters is a row of status checkboxes: Requested, Validated, Prestart, Running, Complete, Cancelled, Assigned, Conflict, Suspended, Error, and Missing. A green 'Search Q' button is at the bottom right. Annotations include a box on the left listing search steps, arrows pointing from these steps to the corresponding input fields, and a box on the right stating that filters work the same way as in Figure 22.

To search for reservations or conferences:

- enter a **Reservation ID** or **Conference ID**
- edit the default search **Date Range** if desired
- Enter any additional filtering criteria
- Use the **Search** button to initiate the search

The **Search** filters in the lower section of this page, work in the same way as described in **Figure 22**, above.

**Figure 24 – Search page**

After you select the **Search** button, results are displayed below the filter options on the page.

The screenshot shows the search results page. At the top right, the 'Filter' dropdown is set to 'My Conferences', with 'Future Only' checkbox and 'default'/'show all' buttons. Below this is the same row of status checkboxes as in the search page. A green 'Search Q' button is on the right. A box above the table says 'Sort results by clicking on any column header' with an arrow pointing to the 'Title' column. The table has three columns: 'Reservation ID', 'Title', and 'Requestor'. It shows 14 results. A box below the table says 'Click on any Reservation in the displayed results to bring up its Summary page.' with an arrow pointing to the first row.

Reservation ID	Title	Requestor
22436	sk	Support, Renovo
22437	xzx	Support, Renovo
22438	Sk test 1	Support, Renovo
22439	sk test2	Support, Renovo
22440	sk test2	Support, Renovo
22441	sk test3	Support, Renovo
22442	sk test3	Support, Renovo
22443	sk test4	Support, Renovo
22445	sk test5	Support, Renovo
22446	sk test5	Support, Renovo
22447	xzx	Support, Renovo
22448	sk	Support, Renovo
22449	oooooo	Support, Renovo

**Figure 24 – Search results displayed at bottom of Search page**

## REPORTS

Select **REPORTS** from the drop-down menu to access the Reports list.

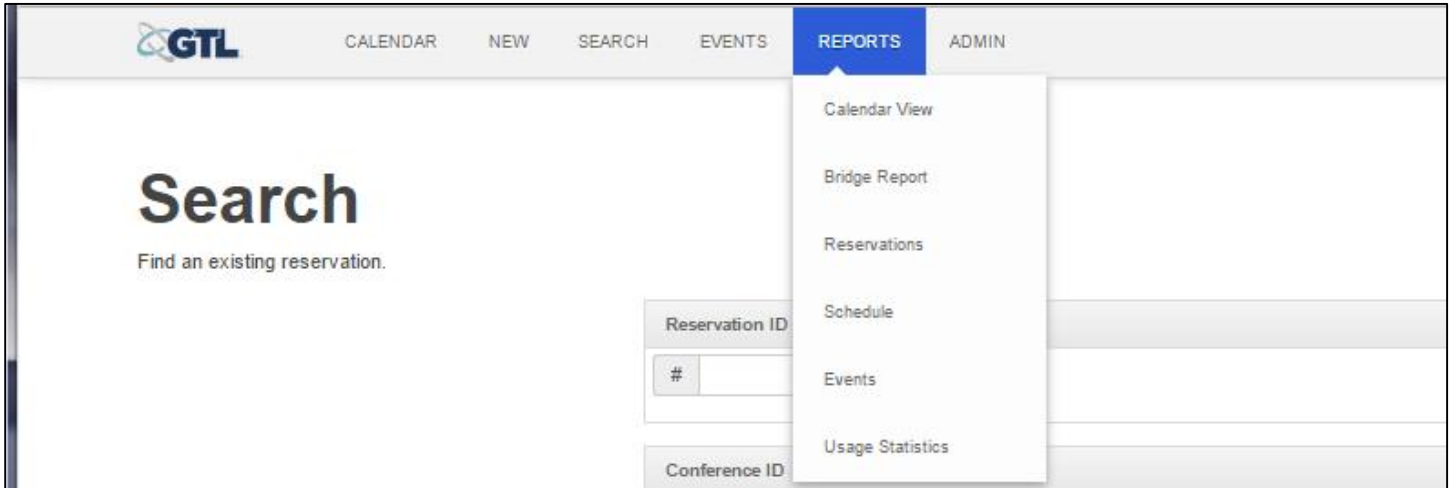


Figure 25 – REPORTS menu drop-down list

Report content has not changed, but the selection window have been reformatted. **Figure 26** below is provided as a sample, to show the new report creation window format.

The report creation screen for **Usage Statistics** is an example of the new report selection screen layout in Renovo Video Scheduler 7.0.

# Usage Statistics Report

Create a report on usage statistics.

Report Type / Format

Report Type: Conference Usage Statistics

Output Format: PDF

Select the Usage Statistics report type here

Output format selector has been moved from the bottom to the top of the screen to make it easier to select.

Date Range

Semester

Date Range: 2015/05/19 - 2015/05/19

Room Selection

Entire Network

Room Group

Available Room Groups	Selected Room Groups
Select All Visible Select None Filter Clear	Select All Visible Select None
Name	Name
add new offtgroup	
All Rooms	
Off-Network Group	
Test Access	
TMS Rooms	

Add Selected Remove Selected

Room Selection

Available Rooms	Selected Rooms
Select All Visible Select None Filter Clear	Select All Visible Select None
Name	Name
-	
abambocool - abambocool:http://vidyo.renovosof	
abarretti - abarretti:http://vidyo.renovosof	
AddaRoom - AddaRoom:http://renovo.sandbox.v	
admin - admin:http://vidyo.renovosof	
akeynan - akeynan:http://renovo.sandbox.vi	
anant1 - anant1:http://renovo.sandbox.vi	
asdf_273988 - asdf_273988:http://renovo.sandbo	
asdf_273991 - asdf_273991:http://renovo.sandbo	

Add Selected Remove Selected

The rest of the selection options are the same as in previous versions, but they have been reformatted for easier recognition and separation date ranges and filter choices.

When you are satisfied with your selected Report options, use the **Create Report** button to generate the report.

Create Report

Figure 26 – REPORTS generation screen – Usage Statistics Report sample

## ADMIN

Select **ADMIN** from the drop-down menu to access the Admin functions list. The menu will vary based on available options and privileges for the user.

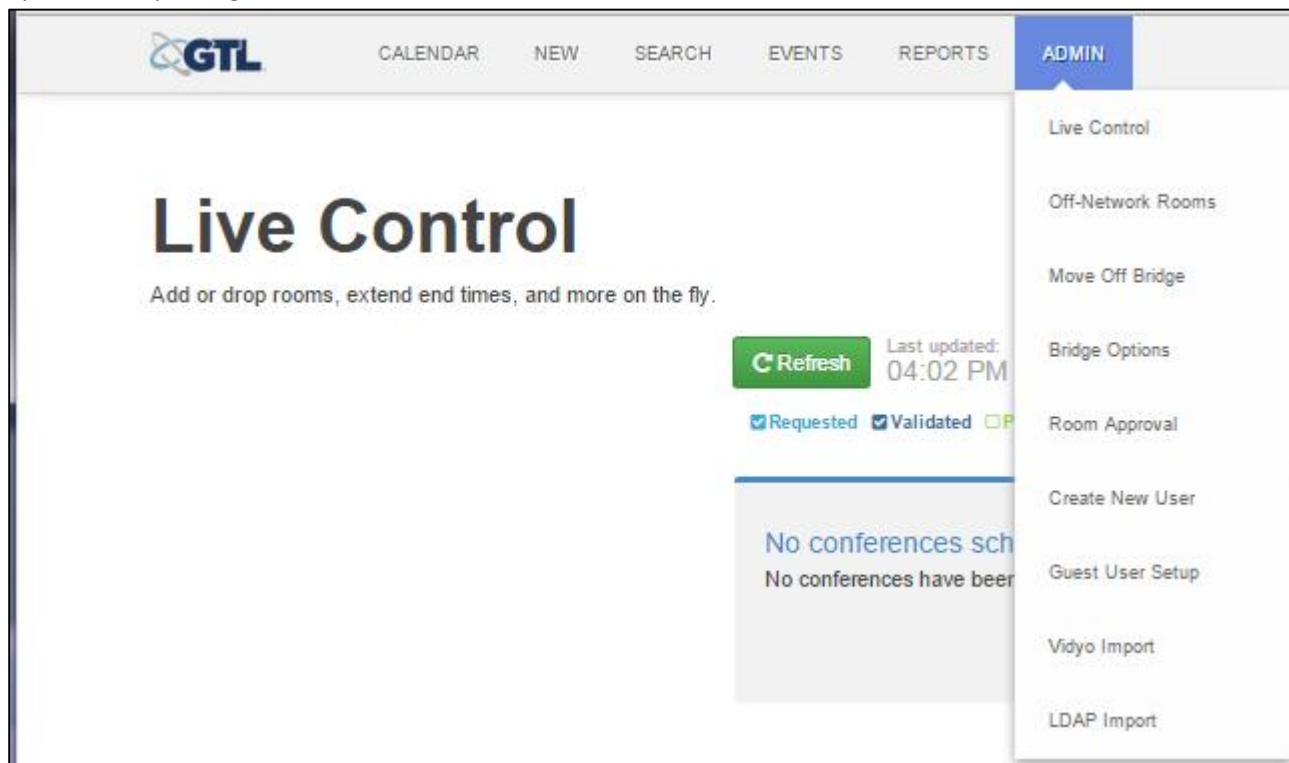


Figure 27 – ADMIN menu drop-down options

Admin menu changes:

1. **Live Control** replaces **Maintenance** from previous versions.

## ADMIN menu -- Live Control

Live Control replaces Conference Maintenance from earlier versions of Video Scheduler. All previous functions are supported, but the presentation has been reformatted.

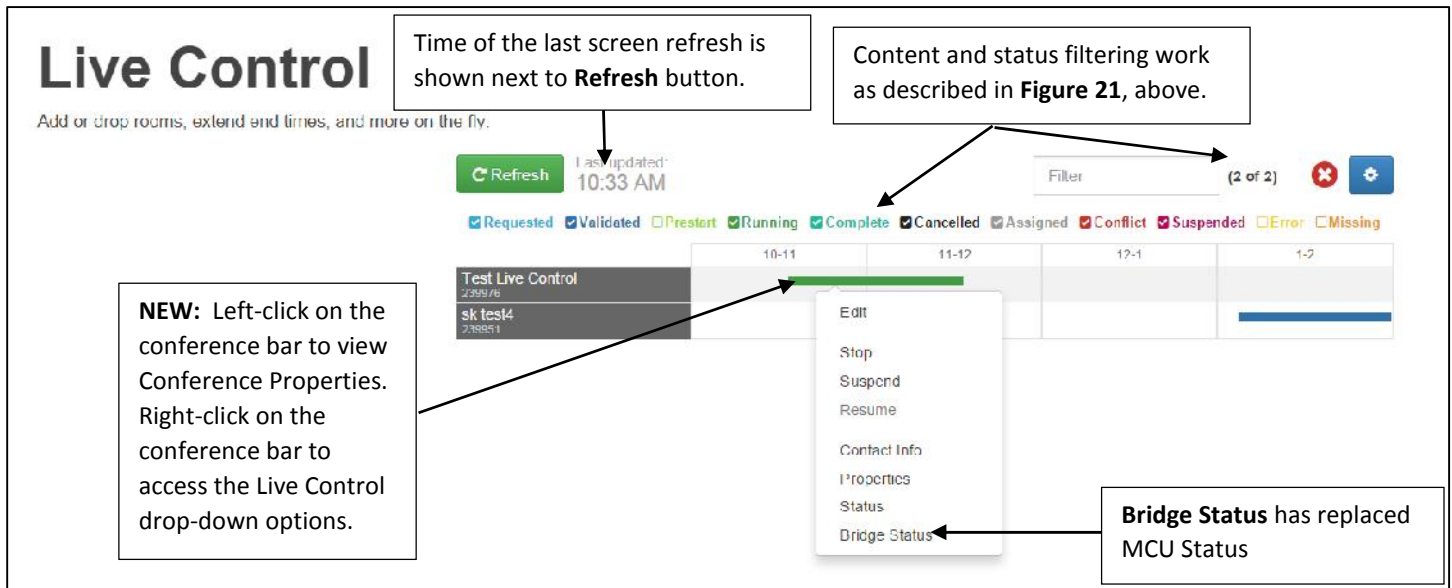


Figure 28 – Admin -- Live Control screen

## ADMIN menu -- Live Control – Edit

Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

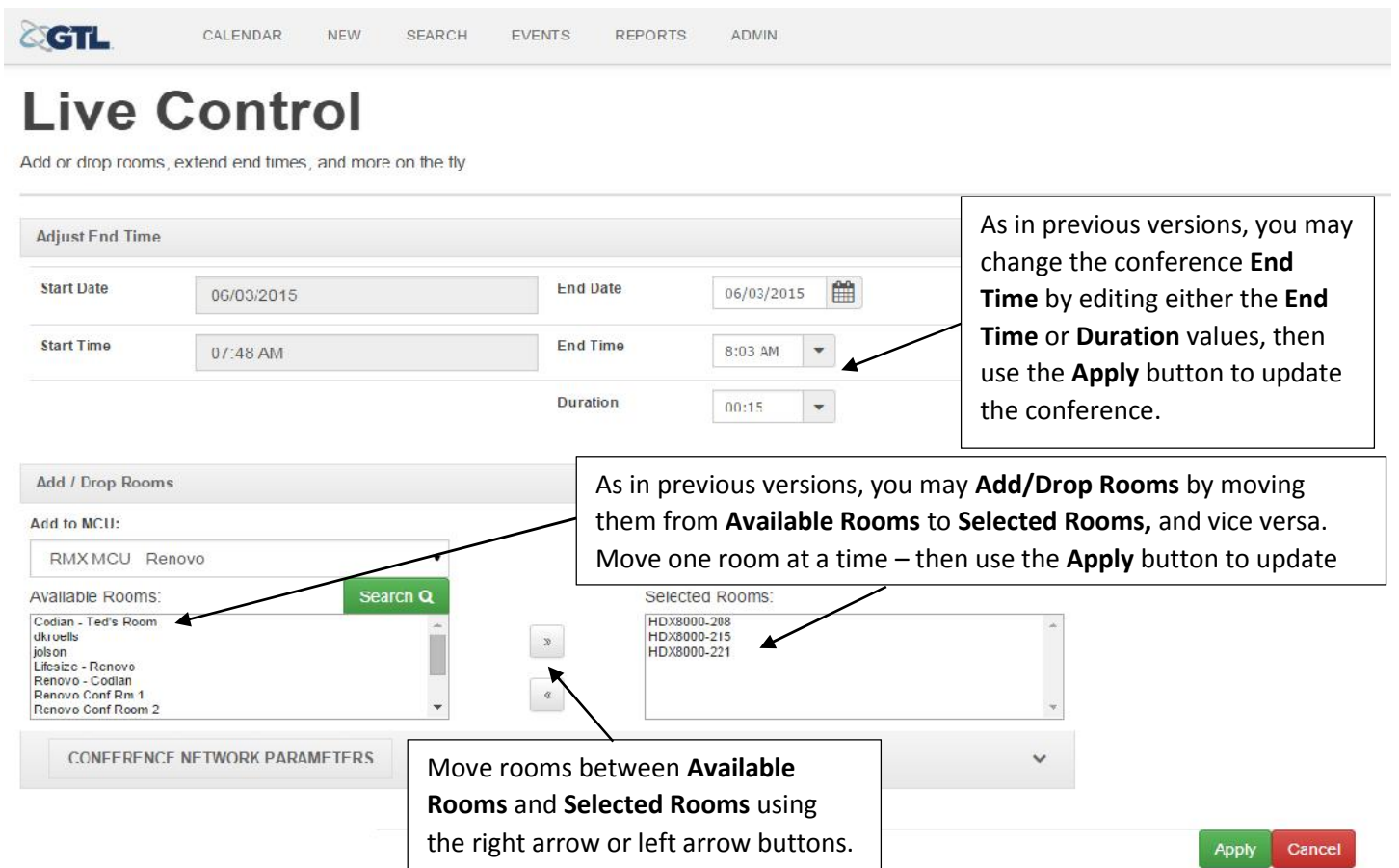


Figure 29 – Admin -- Live Control -- Edit



Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

# Conference Status

Status of a running MCU conference

For Conference #295703 - Test local rooms

Refresh

Return

Codian MCU - Renovo

Detail

Group mute/unmute of audio or video are available, either from a single room or globally.

☐ Except Flagged Endpoints

Audio Unmute All

Audio Unblock All

Video Unmute All

Endpoint(s) may be flagged as having bad audio. If a room(s) is flagged, then '**Except Flagged Endpoints**' will be checked. If the user Audio Unmute(s) All sites using **Audio Unmute All** or **Unblock All** when this is checked – the Flagged rooms will remain muted.

✖ Renovo Conf Rm 3000

Switch to Room Dial In

Detail

Connect

Flag as Problem Endpoint

A room in ERROR status is flagged in two ways:

1. Error indicator
2. Red border

↔ Renovo Conf Rm 1000

Detail


Disconnect


Flag as Problem Endpoint


Audio Status

Video Status

Exclusive Speaker

 Mute

 Block

 Mute

Set

Mute Others

Block Others

Mute Others

When a room / endpoint is connected, video and audio control buttons are available (available options depend on the bridge or end point type).

Figure 30 – Admin -- Live Control – Bridge Status



## ADMIN menu -- Live Control – Bridge Status – Room Detail

The functions on this page are the same as in previous versions, but the presentation has been reformatted.

Note that audio/video control buttons change color. Red means mute or block, green means unmute or unblock.

Use the **Detail** button in the connected **Room** window, to open or close the Room Detail information. Information displayed varies by bridge type.

Renovo Conf Rm 1000

Audio Status

Unmute Block

Mute Others Block Others

Video Status

Mute Set

Exclusive Speaker


Party ID	1126142579
Room ID	5523
Interface	h323
IP	216.66.77.18619526007
Connection Type	dial_out
Status	connected
Video Connected	true
Audio Connected	true
Disconnection Cause	n/a
Jitter	n/a
Latency	n/a
Packet Loss	n/a

Figure 30 – Admin -- Live Control – Bridge Status – Room Detail


Contact Information has been reformatted.

### Contact Information (#239977)


---



**Requestor**  
Name: Support, Renovo  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Email: test2@renwedevel02.renovosoftware.com



**Submitter**  
Name: Support, Renovo  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Email: test2@renwedevel02.renovosoftware.com



**Dan Desktop - Dan Desktop**  
Time Zone: America/Chicago  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Address: H323 Address: 216.66.77.186 Alias: 1314  
Email: test2@renwedevel02.renovosoftware.com  
Contact: Support, Renovo

Figure 30 – Admin -- Live Control – Conference Information

## ADMIN menu -- Off-Network Rooms

When the **Off-Network Rooms** drop-down menu option is selected from the **ADMIN** menu (see **Figure 27**), the **Create and Modify Off-Network Rooms** screen appears.

# Full Scheduler

Schedule multipoint conferences with additional options.

## Create and Modify Off-Network Rooms

Edit Room

--New Off-Network Room

▼

Load Room

New Room

Save Room

Name

Room Email

Room Group

Off-Network Group

▼

Requires Approval

no

▼

Cloud

test cloud

▼

Network

IP(H323/SIP)

▼

IP Address

Alias Name

Alias Type

None

▼

Protocol Type

H.323 Only

▼

SIP URI

New Room

Save Room

\*\*Jump directly to this **Off-Network Rooms** page from the Room Selection window of the Full Scheduler or Quick Scheduler (link shown in **Figure 16**) to edit Off-Network rooms while creating or modifying a conference.

Figure 31 – Admin – Create and Modify Off-Network Rooms screen

## ADMIN menu – Room Approval

All previous functions are supported, but the presentation has been reformatted.

# Room Approval

Approve or reject rooms in reservations.

GET ROOMS REQUIRING APPROVAL

Set Search Criteria

☐ Reservation ID:

-- OR --

☐ Date Range from  to

Approval Type:

-- OPTIONAL -- LIMIT SEARCH BY ROOMS

Available Rooms

Select All Visible

Select None

Filter

Clear

Name
-
abambocool - abambocool.http://vidyo.renovosoft
abarrett - abarrett.http://vidyo.renovosoft
AddaRoom - AddaRoom.http://renovo.sandbox.v
admin - admin.http://vidyo.renovosoftwar
akeynan - akeynan.http://renovo.sandbox.vi
anant1 - anant1.http://renovo.sandbox.vld
asdf_273988 - asdf_273988.http://renovo.sandbo
asdf_273991 - asdf_273991.http://renovo.sandbo
asdf_273993 - asdf_273993.http://renovo.sandbo
asdf_274975 - asdf_274975.http://renovo.sandbo
asdf_274988 - asdf_274988.http://renovo.sandbo
Autism_Appt_with_Dr_Know_235872 - Autism_Appt_with_Dr_Kno...
Azprin_Test_292960 - Azprin_Test_292960.http://renovo

Selected Rooms

Select All Visible

Select None

Name
------

Figure 34 – Admin – Room Approvals