

Project Startup Report

Submitted to Project Oversight on 6/23/2025

GENERAL INFORMATION

Project Name: K12 Data Modernization Project

Agency Name: North Dakota Department of Public Instruction

Project Sponsor: Steve Snow

Project Manager: Scott Borchers

PROJECT DESCRIPTION

North Dakota Department of Public Instruction (NDDPI) intends to implement Infinite Campus as a Student Information System (SIS) that will establish an enterprise solution to transform the management of education data in North Dakota. The solution will provide transformation by automating processes to ultimately allow teachers and administrators to focus more on North Dakota's K12 vision and mission: **"All students will graduate choice ready with the knowledge, skills, and disposition to be successful."**

BUSINESS NEEDS AND PROBLEMS

The business needs for this project are:

1. The current process requires multiple, redundant data entry points by the same entity.
2. Manual, time-consuming processes are currently needed to produce reports.

PROJECT BASELINES

Project Start Date	Baseline End Date	Baseline Budget	Funding Source
01/11/2024	12/06/2027	\$ 5,813,722.00	State Allocation/Special Funds

Notes:

None

OBJECTIVES

Business Objective	Measurement Description
Reduce redundancy and increase automation for local leadership, teachers, and administrative assistants to manage information and reports.	The number of student data entry points for local leadership, teachers, and administrative assistants will be reduced by 50%.

Business Objective	Measurement Description
Reduce the amount of time needed for data file validation and increase validity of the student data by cleaning up inaccuracies of student data before producing reports at state level.	<p>EdFacts is a current federal reporting process that consists of 100s of files. The student information used in this process is taken from STARS, but originally uploaded from Powerschool by the field. It is estimated that around 5-10% of student information in STARS does not match Powerschool and the process to clean and verify these files is manual and takes weeks.</p> <p>The goal would be to have all student information match exactly what is uploaded and edited by the field and reduce the validation review process to hours</p>

KEY CONSTRAINTS AND/OR RISKS

Risk	Impact	Response
NDDPI staff are unable to balance project work and operational work simultaneously	NDDPI staff fall behind in either project work or operational work.	Agency will review and prioritize project tasks as needed.
User Training/Access	Transition from current to New solution	Vendor will work with state departments and existing partners to properly train in short, mid, and long term timelines.
Breaking current data exchanges	Current operations may be affected.	Team will work together to identify all possible connections.
Oversell/Overpromise and underdeliver by vendor	Waste of resources.	RFP will include assurance or non-negotiables that require evidence of experience/effectiveness
Low interoperability	System not able to function in automated manner – waste of resources	RFP will include assurances of interoperability and scoring section will include to reduce risk