

# Project Closeout Report

Submitted to Project Oversight on 7/6/2023

## GENERAL INFORMATION

**Project Name:** Electronic Medical Records

**Agency Name:** Department of Corrections and Rehabilitation

**Project Sponsor:** Dave Krabbenhoft

**Project Manager:** Justin Anderson

## PROJECT DESCRIPTION

The Department of Corrections and Rehabilitation's (DOCR) existing medical record system is RCare Magnum Electronic Medical Record (EMR). The vendor (AssistMed, Inc.) dissolved, and the system is no longer being serviced. DOCR must replace the EMR solution or be forced to return to paper medical records.

## SCHEDULE AND COST METRICS

	Project Start Date	Baseline End Date	Baseline Budget	Funding Source	Actual Finish Date	Schedule Variance	Actual Cost	Cost Variance
Original Baseline	6/24/2019	9/30/2021	\$1,032,051.00	General	6/30/2023	76%	\$1,297,363.80	26%
Final Baseline		6/30/2023	\$1,301,018.00	General	6/30/2023	0%	\$1,297,363.80	0%

### Notes:

Project rebaseline was approved 3/29/2023 as part of our corrective action plan.

## MAJOR SCOPE CHANGES

Due to the unique licensing of the DOCR pharmacy (a hybrid of inpatient and outpatient), we needed to scale back from a bidirectional interface to a unidirectional interface. A webpage and widget are being developed to make the required information visible within myAvatar.

## OBJECTIVES

Business Objective	Measurement Description	Met/ Not Met
Install a resident-centric Electronic Health Records system	The system will permit electronic access to treatment information for residents.	Met
	The system will allow for all treatment and diagnosis data to be available as needed.	Met
Install an Electronic Health Records system that functions in a corrections and rehabilitation setting	The system will have the functionality to support resident treatment	Met
	The system will have the functionality to serve the needs of the corrections and rehabilitation centers.	Met

Business Objective	Measurement Description	Met/ Not Met
Install a single integrated system to manage the continuum of behavioral health care provided by the state.	The system will provide the ability to share data with other state agencies	Met

**KEY LESSONS LEARNED AND SUCCESS STORIES**

A lessons learned effort is performed after the project is completed. This process uses surveys and meetings to determine what happened in the project and identifies actions for improvement going forward. Typical findings include, “What did we do well?” and “What didn’t go well and how can we fix it the next time?”

**Key Lessons Learned and Success Stories**

- A greater understanding of how the technical choices would affect the workflow requirements should have been gathered while procurement options were being reviewed.
- In the future, we need to be sure that we completely evaluate any new tools and skillsets that we plan to use before we employ them on timeline critical tasks.
- There needs to be clear documentation about what the system is currently designed to do as opposed to what it may be capable of in the future.