

Project Startup Report

Submitted to Project Oversight on 1/24/2024

GENERAL INFORMATION

Project Name: Refugee Resettlement Data Management System.

Agency Name: Health and Human Services Office of Refugee Resettlement.

Project Sponsor: Holly Triska-Dally.

Project Manager: Justin Anderson.

PROJECT DESCRIPTION

The purpose of this project is to build a compressive data management system to meet the needs of the Office of Refugee Resettlement (ORR) in managing the information of refugees in North Dakota and the contractors that provides them services.

BUSINESS NEEDS AND PROBLEMS

1. An integrated system that facilitates initial refugee enrollment for programs such as Medicaid, Supplemental Nutrition Assistance Program (SNAP), and Refugee Cash Assistance (RCA).
2. The ability to track refugees over time to understand needs and outcomes in order to effectively coordinate programs and ensure that required periodic assessments are being completed in a timely manner.
3. The ability to manage and monitor the outcomes and success of those programs as well as funding spent/available.

PROJECT BASELINES

Project Start Date	Baseline End Date	Baseline Budget	Funding Source
8/12/2022	7/15/024	\$971,660.97	Federal

Notes:

OBJECTIVES

Business Objective	Measurement Description
80% of refugees reach a 3-4 English level before moving on to workforce. English Language outcomes improve; most refugees exit Adult Learning Centers at a 3-4 English level prepared to enter the workforce. Incentives built into the Refugee Cash Assistance Program that support early English acquisition.	Trending reports will be conducted based on Adult Learning Center Monthly Progress Reports - 6-month, 12-month, and 2-year Well-being inventory 6 and 12 months after go-live.
80% of clients are on a pathway to rejoining their career field or launching a new career by 6 months in country. Clients with level 3-4 English are referred to Job Service for training, apprenticeships, education, and other services that connect to their sector of interest. Clients enroll in Integrated Education and Training programs at Adult Learning Centers.	Trending reports will be conducted based on 6-month and 12-month Well-being inventory, Adult Learning Center Monthly Progress Reports, and Job Service Monthly Progress Reports. 6 and 12 months after go-live.

Business Objective	Measurement Description
<p>Demonstrate that 90% of youth have identified new career and education pathways and know people and local resources that will help them achieve their goals. Youth ages 15-24 participate in the Youth Mentorship program to increase their social capital and awareness of local education and career opportunities that meet their interests</p>	<p>Trending reports based on Pre and Post Youth Mentorship Survey Results will be conducted 6 and 12 months after go-live.</p>

KEY CONSTRAINTS AND/OR RISKS

The Federal funds must be spent by the end of the next FFY, September 30, 2024