

Project Closeout Report

Submitted to Large Project Oversight on 03/09/2021

GENERAL INFORMATION

Project Name: ND ECIDS (Early Childhood Integrated Data System)

Agency Name: DPI/DHS/COH/DOC/NDIT

Project Sponsors: Kirsten Baesler and Chris Jones

Project Manager: Kris Vollmer

SCHEDULE AND COST METRICS

	Baseline Start Date	Baseline End Date	Baseline Budget	Actual Finish Date	Schedule Variance	Actual Cost	Cost Variance
Original Baseline	6/22/2020	01/14/2021	\$1,036,200	12/31/2020	-2%	\$814,294	-2%
Final Baseline		01/14/2021	\$1,036,200	12/31/2020	-2%	\$814,294	-2%

Notes:

The project completed on time and under schedule.

MAJOR SCOPE CHANGES

The initial scope and business objectives from the Charter focused on the initial build of an ECIDS. Due to a short timeline, the focus for the project changed to focus on the a strategic plan to addresses stakeholder engagement and data governance. The engagement with SRI focuses on stakeholder engagement and data governance.

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OBJECTIVES

Business Objective	Measurement Description	Met/ Not Met	Measurement Outcome
Create an Early Childhood Integrated Data System (ECIDS)	<ul style="list-style-type: none"> North Dakota will have an updated needs assessment informing the strategic plan for the B-5 system. North Dakota will have increased partners and stakeholder input in all aspects of B-5. North Dakota B-5 programs will have a system to share resources and data to improve B-5 services. North Dakota will have a plan to integrate PD across B-5 systems. Providers will understand and use high-quality B-5 practices. <p>Transition resources and information will be available and be used across the B-5 system by providers and families.</p>	Met	<p>Create an ECIDS domain.</p> <p>Create a unique identifier established through vital records dataset at birth.</p>
Develop a strategy and requirement to engage and lead parents and providers to ECE services/programs online.	Parents will have increased information and engagement about B-5 services.	Met	An integrated website for parents and providers will be available online
Transition data from Early Head Start/Head Start TS-GOLD to integrate into the education portal within the SLDS.		Met	

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POST-IMPLEMENTATION REPORT

Post-Implementation Reports are to be performed after a project is completed. A "PIR" is a process that utilizes surveys and meetings to determine what happened in the project and identifies actions for improvement going forward. Typical PIR findings include, "What did we do well?" "What did we learn?" "What should we do differently next time?"

Lesson Learned, Success Story, Idea for Next Time, Etc.

Having SRI on board was a huge benefit to this project. We have some great documents to help us move forward.

Great collaborative effort in a short period of time!

The State and third party vendors met PDG grant deliverables. The ESC and sub-working groups attended all requirements outlined in work plan. the ND ECIDS has stayed below budget.

The continued need for technical, content experts, collaboration, & leadership to move this work.

Communication is key and learning from the team was great

Success Stories:

The PM, State Team, & third parties understood clearly in advance the very short timeline to review/respond/or create deliverables.

The development of ECIDS Use Cases

Having stakeholders towards the end start to grasp the concept on what we are trying to accomplish.

Thank you for the opportunity to work, grow, and support state systems in a valuable way!

The PM & team members from NDIT did an excellent job of learning the content/programming Early Childhood Education information, participating in Early Childhood Education Council Meetings, and grew in their understanding of their roles-including state partner roles. Great work PMs

Work with vendor to identify and agree, in advance, of any applications/product that will be used for document deliverables. When a document is planned to be "living", the State will need to be able to update and maintain. Example, the Strategic Plan was created in a graphic design software called InDesign, this is not something that most of the State's resources are familiar with.