

# Project Startup Report

Submitted to Project Oversight on 10/21/2021

## GENERAL INFORMATION

**Project Name:** Midwest AFIS Network Automated Biometric Identification System Project

**Agency Name:** 1250-Attorney General.

**Project Sponsor:** Steve Harstad/Heidi Smith

**Project Manager:** Scott Borchers

## PROJECT DESCRIPTION

The Minnesota Department of Public Safety (DPS) Bureau of Criminal Apprehension (MN BCA) in conjunction with the Office of MN.IT Services (MN.IT) and the Midwest AFIS Network (MAFIN) (jointly referred to as "State") is implementing a new Automated Biometric Identification System (ABIS) as the current Automated Fingerprint Identification System (AFIS) that is being jointly used by MAFIN is being decommissioned.

MAFIN is currently an organization that consists of North Dakota and Minnesota criminal justice agencies. North Dakota will be partnering with MN State MAFIN implement and utilize the new ABIS in place of the current AFIS.

The State is entering into a Professional and Technical Services Contracts to implement ABIS. One (1) Professional and Technical Contract will be between the selected Vendor and Minnesota to address the MAFIN and Minnesota-only requirements. The second Professional and Technical Services Contract will be between the selected Vendor and North Dakota to address the North Dakota-only requirements. These professional and technical contracts to be up to two (2) years in length. When the Professional and Technical Services Contracts are complete, State intends to handle the support and maintenance on a separate contract for up to ten (10) years. Any additional professional and technical services will be handled with work orders.

## BUSINESS NEEDS AND PROBLEMS

The Minnesota Department of Public Safety (DPS) Bureau of Criminal Apprehension (MN BCA) in conjunction with the Office of MN.IT Services (MN.IT) and the Midwest AFIS Network (MAFIN) (jointly referred to as "State") is implementing a new Automated Biometric Identification System (ABIS) as the current Automated Fingerprint Identification System (AFIS) that is being jointly used by MAFIN is being decommissioned.

MAFIN is currently an organization that consists of North Dakota, South Dakota, and Minnesota criminal justice agencies. South Dakota has notified MAFIN that it will be implementing it's own AFIS. North Dakota will be partnering with MN State to implement and utilize the new ABIS in place of the current AFIS.

## PROJECT BASELINES

Project Start Date	Baseline End Date	Baseline Budget	Funding Source
12/29/2020	10/24/2022	\$707,000	State and Federal

### Notes:

Add text here, if necessary.

## OBJECTIVES

The primary objective of the Midwest AFIS Network (MAFIN) Automated Biometric Identification System (ABIS) Project is to replace the current Automated Fingerprint Identification System (AFIS) with a leased solution that meets State1 requirements (Attachments B and F1).

Business Objective	Measurement Description
Replace AFIS and implement a new, scalable solution, allowing for growth in volume and flexibility for changing business needs	The new AFIS solution will be implemented for use by NDAG BCI staff.
Convert the data currently stored to the appropriate replacement database.	The new AFIS solution will have current data available for use by NDAG BCI staff.
Integrate with other State and Federal Bureau of Investigation (FBI) systems and applications as defined.	The new AFIS solution will be implemented and interfaces in place as defined by requirements with other State and the FBI
Provide reporting capabilities that translates system data into actionable information for managing business and technical performance and visualizing data for discovery and analysis.	The new AFIS solution will have reporting capabilities as define by requirements and implemented for use by NDAG BCI staff.
Capability for Vendor to build on core functionality with future system upgrades, modifications, and feature enhancements.	The new AFIS solution will be implemented to scale for future updates, modification sand feature enhancements.
Facilitate identification workflows and maintenance processes	The new AFIS solution will be implemented and workflows in place as defined by requirements and maintenance schedule and process provided by vendor.
Supply all levels of technical support set forth in the Vendor- and State-agreed upon service level plan.	The new AFIS solution will be implemented and supported by the vendor based on agreed update service level plan.
Implement monitoring to provide a view into the status of the system.	The new AFIS solution will have reporting capabilities as define by requirements and implemented for use by NDAG BCI staff.
Ensure State architectural standards are met, including providing required architectural artifacts.	Architectural documentation will be provided by the vendor to verify standards are met.
Comply with the following security requirements: <ol style="list-style-type: none"> <li>1. The FBI Criminal Justice Information Services (CJIS) Security Policy (CSP), including any changes</li> <li>2. Minnesota Justice Information Services (MNJIS) CJDN Network Security Policy 5002 (Exhibit 7C)</li> </ol>	Architectural documentation will be provided by the vendor to verify standards are met.

## KEY CONSTRAINTS AND/OR RISKS

Security risks as the solution is a cloud based and not on premise and open to both North Dakota and Minnesota as a collaborative solution.

The current solution will not be available moving ahead and therefore if the project is not performed, North Dakota will be without a solution to manage the business process and would be at risk of meeting federal requirements